



STATE OF MICHIGAN

JENNIFER M. GRANHOLM
GOVERNOR

EMERGENCY TELEPHONE SERVICE COMMITTEE
EAST LANSING

SHERIFF DALE GRIBLER
CHAIR

EMERGENCY TELEPHONE SERVICE COMMITTEE
Michigan National Guard Headquarters
Lansing, Michigan

March 21, 2006
10 a.m.

MEETING MINUTES

MEMBERS PRESENT	REPRESENTING
Sheriff Dale Gribler, Chair	Michigan Sheriffs' Association
Mr. John Bawol	Assn. of Public Safety Comm. Officials
Mr. Steve Berenbaum	A T & T
Mr. John Buczek	Fraternal Order of Police
Mr. William Charon, Vice Chair	Michigan Communications Directors Assoc.
Mr. Hugh Crawford	Michigan Association of Counties
Mr. Lloyd Fayling	Public Member, Senate Appointee
Ms. Suzan Hensel	National Emergency Number Association
Chief Kay Hoffman	Michigan Association of Chiefs of Police
Mr. Paul Hufnagel (Mr. Monty Nye, Alternate)	Michigan Professional Firefighters Association
Undersheriff Jim Hull	Deputy Sheriff's Association
Mr. John Hunt	Public Member, Governor's Appointee
Mr. Dan Kearney	Michigan Public Service Commission
Lt. Col. Thomas Miller	Department of State Police
Tpr. Michael Moorman	Michigan State Police Troopers Association
Mr. Charles Nystrom	Public Member, House Appointee
Mr. Robert Struck (Mr. James Loeper, Alternate, by teleconference)	UP Emergency Medical Services Corporation
Chief Paul Trinko	Michigan Association of Fire Chiefs
Mr. Scott Temple	Commercial Mobile Radio Service
MEMBERS ABSENT	REPRESENTING
Ms. Jeannine Benedict	Dept. of Labor and Economic Growth
Mr. Dale Berry	Michigan Association of Ambulance Services
STAFF SUPPORT	REPRESENTING
Ms. Harriet Miller-Brown	Department of State Police
Ms. Janet Hengesbach	Department of State Police

ROLL CALL

The Emergency Telephone Service Committee (ETSC) meeting was called to order by Sheriff Dale Gribler at 10:05 a.m. Roll call was taken and a quorum was present for the meeting.

Association of Public Safety Communications Officials • Commercial Mobile Radio Service • Department of Labor and Economic Growth • Department of State Police • Deputy Sheriff's Association • Fraternal Order of Police • Michigan Association of Ambulance Services • Michigan Association of Chiefs of Police • Michigan Association of Counties • Michigan Communications Directors Association • Michigan Association of Fire Chiefs • Michigan Professional Firefighters Union • Michigan Public Service Commission • Michigan Sheriffs' Association • Michigan State Police Troopers Association • National Emergency Number Association • Telecommunications Association of Michigan • Upper Peninsula Emergency Medical Services • Members of the general public appointed by the Governor, Speaker of the House, and Majority Leader of the Senate

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APPROVAL OF MINUTES

A **MOTION** was made by Mr. Nystrom to approve the minutes of the December 13, 2005 ETSC meeting. Supported by Tpr. Moorman, the **MOTION** carried.

CORRESPONDENCE

The Michigan Chapter of APCO and the MCDA submitted letters to Rep. Scott Hummel (Chair, House Appropriations Committee) regarding the status of the remaining monies in the CMRS fund. These organizations are proposing the remaining monies in the CMRS fund (currently \$10-12 million) be set aside for the purpose of enhancing 9-1-1, including a feasibility study and an initial capital reserve for an IP-9-1-1 network. A work group has been developed for investigation of this project. (Representatives from NENA present at today's meeting also support the proposal). Mr. Fyvie noted that during his recent conversations with Rep. Hummel, the Governor is already looking at those funds to supplement next year's budget. Following discussion of this item, Mr. Nystrom made a **MOTION** the ETSC send a letter to Senate and House Appropriations Committee and Governors' office of resolution that the monies in the CMRS funds be set aside for 9-1-1 purposes. Ms. Hensel supported. The **MOTION** carries.

Resolution from Livingston County – Chair Gribler would like to discuss this later in the meeting.

OLD BUSINESS

A. Vonage Update

The State 9-1-1 Administrator's office received correspondence from Vonage proposing the voluntary collection and remittance of 9-1-1 fees in Michigan similar to CMRS fund. The information was forwarded to the ETSC's counsel at the Attorney General's Office, who advised that currently the statute in Michigan has no mechanism in place to accept and distribute monies from VoIP providers. At this time the state cannot enter into an agreement such as this. The Stable Funding work group (SFWG) is presently working on funding mechanisms that will support 9-1-1 throughout the state in the future. The SFWG is working on a recommendation that include VoIP contributions to 9-1-1.

B. Tracfone Update

Ms. Miller-Brown advised the members that Tracfone has filed a Summons and Complaint against the Department of Treasury and has named the ETSC as a party in that suit. The complaint discussed the submission of \$541,574.33 to the state of Michigan during 2001-2003 which they are requesting back. The Attorney General's office is issuing a draft response which Harriet has not seen. At this time approximately ½ of this amount has been distributed back to counties through the statutory distributions. Chair Gribler reminded Mr. Fayling, Mr. Nystrom, and Mr. Hunt that since they are appointed by different branches of Michigan government, perhaps they should contact those offices to convey the ETSC's recommendation the State of Michigan return the money back to Tracfone.

Ms. Miller-Brown briefly discussed two letters that were mailed from her office to the Michigan Congressional delegation in Washington D.C. on behalf of representatives of the ETSC. (The letters request a meeting to discuss the importance of 9-1-1, VoIP and the funding and priorities of each.) She also reminded the ETSC members Federal Bill SB1063 has not been voted on at this time. This bill would place federal legislation on states to have authority over VoIP as it relates to 9-1-1. One section of the bill would place VoIP on par with regulatory issues with 9-1-1 including funding and other issues.

NEW BUSINESS

A. Approval of the ETSC by-laws

In 2005, the ETSC established an Executive Committee to assist the State 9-1-1 Administrator with issues that would surface in between the quarterly ETSC meetings. It was adopted at the March 2005 meeting with agreement the members revisit the issue one year later. Chair Gribler made a **MOTION** that the Executive Committee is to continue on a permanent basis and to be added to the ETSC by-laws as such, Tpr. Moorman supported. The **MOTION** carries.

B. Verizon/SBC/Invoices

Invoices from SBC and Verizon totaling \$358,419.18 were submitted to the State 9-1-1 Administrator's office from the Michigan Public Service Commission for approval from the ETSC. Mr. Bawol made a **MOTION** to approve the invoices from SBC and Verizon, Ms. Hensel supported. The **MOTION** carried.

C. National Telecommunicator Week – April 9-15

Chair Gribler began discussions by asking if the ETSC supports this recognition. Mr. Nystom made a **MOTION** to approve a document recognizing telecommunicators nationally and in our state. Mr. Charon supported. The **MOTION** carries. Ms. Hensel made a suggestion that a letter of recognition be sent from the ETSC to each PSAP in Michigan. The State 9-1-1 Administrator's office will draft a letter and mail to all PSAPs in Michigan.

CMRS SUBCOMMITTEE REPORT

A. Review of Invoices

Lt. Col. Thomas Miller reviewed the recent invoices with the committee members. Support staff had previously removed all information identifying the CMRS suppliers from the documents. Contact was made by support staff with the Department of Treasury representatives to confirm the CMRS suppliers are registered with the State of Michigan and that funding has been contributed under the Federal Identification Numbers provided by the suppliers.

Chief Hoffman made a **MOTION** to approve payment of vouchers 05-0063, 05-0064 05-0065, 06-0001, 06-0002, 06-0003 in the amount of \$ 250,719.21 and vouchers 05-0062 and 06-0004 in the amount of \$749,961.14, Chief Trinka supported. The **MOTION** carries. The total amount approved today is \$1,000,680.35. Lt. Colonel Miller advised the committee there were two invoices totaling \$463,908.54 that were denied as the supplier did not deposit sufficient funds into the CMRS for reimbursement.

LEGISLATIVE ACTION SUBCOMMITTEE REPORT

Lt. Colonel Miller advised that the LAS subcommittee last met on Friday January 20, 2006. At that meeting there was an update on the prepaid and sunset legislation. The Legislative Services Bureau has completed drafting language on this bill. Representative Mike Nofs would like to introduce a bigger package but that must be complete by March/April. If he does not receive any additional issues to the prepaid and sunset, he will introduce them for passage. The LAS passed a motion that the SFWG have a more extensive draft document complete by June for review by the ETSC.

The IP-based 9-1-1 work group has met and discussed an upgrade to the 9-1-1 network similar to the one the State of Indiana is setting up. (They have also discussed the remaining monies in the CMRS.) Lt. Colonel Miller recently spoke to the State Budget office to also discuss the funds in the CMRS for this initiative. The next meeting will be Thursday March 30, 2006.

Term of Chair/Vice Chair – At the December 13 ETSC meeting, the members discussed the term of Chair/Vice Chair. Currently the Chair/Vice Chair serve one-year terms. It would also involve updating the statute to reflect the change. The item was referred back to the LAS. Following discussions and through a roll call vote, the LAS denied the change.

Multi-Line Telephone System (MLTS) – Mr. Ralph Gould presented an updated version of the MLTS bill with the recommended changes from the LAS. The chances of moving the MLTS bill as a stand alone bill is not very good right now. The ETSC can let this bill move through as a separate package or include it with the bigger package when the 9-1-1 statute is overhauled.

Harriet updated Senate Energy and Technology committee regarding the prepaid and sunset. There were many questions at this hearing.

Lt. Colonel Miller updated the members that the LAS passed a motion at the January meeting that a draft proposal from the SFWG will be presented by June. He believes the SFWG is making progress discussing mechanisms for surcharges and that they have reached an agreement on a core concept. Ms. Miller-Brown does not know how long it will take to approve the final concept – that is up to the SFWG members. Lt Colonel Miller added that to submit legislation that is not complete and does not have the consensus vote of the industry is dangerous. It is important that all agree with the concepts developed, supported by the ETSC and brought to the legislature. The core concepts that will be pursued are developed best by the people that utilize the system the most. Lt. Colonel Miller has spoken with Representative Nofs who wants to move this bill quickly, but will go in the direction ETSC supports. Mr. Temple commented the SFWG is moving along and that the SFWG is making an attempt to gain consensus from all sides in the industry. He thinks we should continue to push forward the current issues – prepaid and sunset. Mr. Berenbaum agrees that the SFWG is moving forward and making improvements. Lt. Colonel Miller advises that we tell Representative Nofs to move now on the prepaid and sunset. Then have a comprehensive funding package ready by Fall 2006 for introduction.

Mr. Charon made a **MOTION** that members immediately request Representative Nofs introduce the prepaid and sunset legislation now then have a more comprehensive package ready in June with the intent to move forward in Fall 2006 for introduction, Nystrom supported. The **MOTION** carries. Ms. Hensel votes no.

POLICY SUBCOMMITTEE REPORT

Mr. Berry was absent from today's meeting, no report submitted.

CERTIFICATION SUBCOMMITTEE REPORT

A. Update on County Compliance Reviews

Mr. Charon reported the Leelanau County Compliance review is now complete (a copy is in the ETSC packets). The compliance review team found nothing out of the ordinary. They suggested some corrective action items which are now being put in place. Chief Hoffman made a **MOTION** to approve the Leelanau County Compliance review report, Chief Trinkka supported. The **MOTION** carries.

He also reported the Isabella County review went smoothly as the director had all pertinent documents prepared when the team conducted its on-site visit (a copy is in the ETSC packets).

Chief Hoffman made a **MOTION** to accept the Isabella County Compliance review report, Chief Trinko and Mr. Loeper supported. The **MOTION** carries.

Mr. Charon updated the members regarding the Kent County review. It is currently in progress. There was an issue raised during the review of Kent County retaining a 5% administrative fee on wireless distribution funds. Kent County acknowledged those costs were not representative of the actual costs. Kent County has requested the ETSC make a formal request for monies to be refunded to the two Kent County PSAPs. There is a letter in the packets asking Mr. White to return monies to the two Kent County PSAPs asap. Mr. Bawol made a **MOTION** to approve the Kent County request, Ms. Hensel supported. The **MOTION** carries.

Gladwin and Alpena counties have been approved for the next compliance reviews. The review team is scheduled to visit Gladwin County on March 30/31. The requested information has been received from Alpena County and will be scheduled when the Gladwin County on-site review is complete.

B. Phase II Update

Mr. Charon advised the members that all counties in Michigan have implemented at least one Phase II carrier. The Dobson issue continues in some counties.

It was noted that members from the ETSC were in Washington DC recently for the Annual NENA Goes to Washington event. While there, they were told the state of Michigan is doing a great job getting counties Phase II deployed.

C. Certification of Counties

Mr. Charon requested a motion to certify all 82 counties and the four Wayne County service districts as compliant to receive distribution of 1st quarter wireless funds. Mr. Fayling made **MOTION** to approve, Ms. Hensel supported. The **MOTION** carries.

D. VoIP Letter

Mr. Charon reviewed a draft letter from the ETSC addressed to county coordinators urging counties to move ahead with providing the necessary information for VoIP deployment. There are two ways this can be done: using a single landline ESN similar to how wireless is currently deployed or, if multiple landlines are to be used, shape files must be submitted to the VoIP provider. If there is an issue regarding the delivery of shape files, it is recommended that a single VoIP-dedicated ESN be requested until shape file matters can be resolved. Mr. Fayling made a **MOTION** to send letters to counties that have not responded, Mr. Nystrom supported. The **MOTION** carries.

EMERGING TECHNOLOGY SUBCOMMITTEE REPORT

Mr. Fayling had no report.

DISPATCHER TRAINING SUBCOMMITTEE REPORT

A. Dispatcher Training Distribution

The Dispatcher Training Subcommittee met on February 17, 2006 to review applications submitted for 2006 distribution. Out of 183 PSAPs that were eligible, 150 submitted applications representing 1,783 telecommunicators in the state. 52 were rejected because they did not spend down previous years monies, 7 were rejected for additional reasons. There were 4 appeals to these rejections.

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B. Dispatcher Training Application Appeals

On March 13, 2006 the subcommittee met to hear appeals from Sanilac County Central Dispatch, Gratiot County Central Dispatch, Centerline Police Department, and Plymouth Community Communications Center. The subcommittee granted the appeals of Gratiot and Plymouth and denied the appeals of Sanilac and Centerline. Sanilac and Centerline were reminded they could appear at today's ETSC meeting to appeal the denials. However no request to appeal was made to the ETSC

C Dispatcher Training Standards work group update

The work group continues to identify job task analysis for telecommunicators. The next meeting in Tuesday March 28, 2006.

Tpr. Moorman made a **MOTION** to distribute training monies to PSAPs approved by the Dispatcher Training Subcommittee, Chief Hoffman supported. The **MOTION** carries.

STATE 9-1-1 ADMINISTRATORS REPORT

Ms. Miller-Brown advised the members that she will be traveling to Baraga in the next couple of weeks. She will be making a presentation to the general public to explain the advantages of having Enhanced 9-1-1. If this is approved by the commissioners, she will assist them in moving forward with a system.

The FCC complaint against Dobson is still in process. The FCC has made contact with several of the PSAPs in Michigan in regards to their progress. Ms. Miller-Brown is currently gathering information for another update to the FCC.

Mr. Daniel Chaney has joined the State 9-1-1 Administrator's office as a part time student assistant. He is very helpful in compiling data for the Stable Funding work group and the Dispatcher Training subcommittee.

Ms. Miller-Brown reminded the members that she gives training and information presentations and would be happy to speak at the group or organization of which a member of the ETSC represents.

PUBLIC COMMENT

Livingston County submitted a resolution and minutes from a recent county meeting to the ETSC. The 9-1-1 Administrator's office will send a letter with a copy of minutes from this meeting showing the time table the ETSC has regarding this issue. They are encouraging the ETSC to act in a timely manner to pursue funding mechanisms for counties and PSAPs.

No public comment at this time.

NEXT MEETING

The next meeting will be held on Tuesday June 20, 2006 at the National Guard Headquarters in Lansing, Michigan.

Chair Gribler thanked NENA for the refreshments at today's meeting.

ADJOURN

The meeting adjourned at 11.45 p.m.

Approved,

SHERIFF DALE GRIBLER, CHAIR